

CITY OF MANISTEE PLANNING COMMISSION

70 Maple Street
Manistee, MI 49660

MEETING MINUTES

November 1, 2018

A meeting of the Manistee City Planning Commission was held on Thursday, November 1, 2018 at 7 pm in the Council Chambers, City Hall, 70 Maple Street, Manistee, Michigan.

Meeting was called to order at 7:00 pm by Chair Wittlieff followed by the Pledge of Allegiance.

ROLL CALL

Members Present: Marlene McBride, Bob Slawinski, Michael Szymanski, Maureen Barry, Roger Yoder and Mark Wittlieff

Members Absent: Rochelle Thomas

Others: Tamara Buswinka, (Zoning Administrator), Robert Carson (Planning & Zoning Director), Nancy Baker (Recording Secretary) and others.

APPROVAL OF AGENDA

Motion by Bob Slawinski, seconded by Michael Szymanski that the agenda be approved as prepared.

With a Roll Call vote this motion passed 6 to 0.

Yes: Szymanski, Slawinski, Berry, McBride, Yoder and Wittlieff

No: None

APPROVAL OF MINUTES

Motion by Roger Yoder, seconded by Marlene McBride that the minutes for the October 6, 2018 Planning Commission Meeting be approved as prepared.

With a Roll Call vote this motion passed 6 to 0.

Yes: Szymanski, Slawinski, Berry, McBride, Yoder and Wittlieff

No: None

PUBLIC HEARING

Chair Wittlieff asked if anyone in attendance had any comments relating to the Public Hearing.
None

PUBLIC COMMENT ON AGENDA RELATED ITEMS

Chair Wittlieff asked if anyone in attendance had any Public Comments on Agenda Related Items.
None

NEW BUSINESS

County Staff Introductions

Mr. Carson introduced Tamara Buswinka, contracting City Zoning Administrator and Nancy Baker, County Planning Assistant and City Historic and City Planning Commission Secretary.

OLD BUSINESS

Tracey Lindeman Permit Extension Request PZ17-020

A permit extension was requested due to the inability to perform the work until 2019. The Manistee City Historic District Commission granted a 9-month extension (July 2019) as of November 1, 2018 in which time the project is to be completed. Motion by Michael Szymanski, seconded by Roger Yoder to grant the 9-month extension to allow for completion of the project.

With a Roll Call vote this motion passed 6 to 0.

Yes: Szymanski, Slawinski, Berry, McBride, Yoder and Wittlieff

No: None

PC Members and Terms

The Planning Commission presented the PC Members and Terms with Wittlieff, McBride and Slawinski terms expiring October 31, 2019, Szymanski, Barry and Yoder expiring October 31, 2020 and Thomas expiring October 31, 2021.

PC Meeting Dates and Times

The Planning Commission presented the approved 2019 Meeting dates and times.

Joe Hayes, 12th Street Road Improvement Project Update Special Use Permits

A construction meeting will take place regarding the plans of 3rd stage building not occurring until mining is complete. A soil erosion compliance site visit will be done by the county.

PUBLIC Comments and Communications

None

CORRESPONDENCE

None

STAFF REPORTS

Tamara Buswinka, City Zoning Administrator

The city zoning administrator communicated that some applications have not been properly completed, resulting in delays of their permits. Discussion on the zoning procedures and future ways to prevent these delays ensued.

Rob Carson, Manistee County Planning Director

The city received a 1-year grant for becoming a Rise and Tide Community. Interviews for the Rise and Tide fellowship position are in the process.

MEMBERS DISCUSSION

Mr. Szymanski questioned about the zoning process of permits. Ms. Buswinka stated the process has not changed.

Mr. Wittlieff stated the old house east of River Street has been torn down and unofficially the Boat House has been sold with another local restaurant going into the building.

The next regular meeting of the Planning Commission will be held on Thursday, December 6, 2018.

ADJOURNMENT

Motion by Bob Slawinski, seconded by Roger Yoder that the meeting be adjourned. MOTION PASSED UNANIMOUSLY.

Meeting adjourned at 7:26 pm.

MANISTEE PLANNING COMMISSION

Nancy Baker, Recording Secretary